CORNELL CENTER for SOCIAL SCIENCES

Proposal Development at the Cornell Federal Statistical Research Data Center (FSRDC or simply RDC)

- Learn about the available data and form a preliminary project idea.
  - For questions about Census data, contact the RDC Administrator (RDCA).
  - For partnering agency (e.g., NCHS) data, direct questions to the agency.
- Contact the RDC Executive Director at ccssdata@cornell.edu for information about access fees.

Projects using Census data:

Send a 2-3 page summary of the research idea to the RDCA. Include the restricted-use data, key external datasets (if applicable), general idea of methodology, and any ideas for Census benefits (okay if you're not sure about benefits yet).

Read the proposal guidelines. Complete first draft of project description and send to the RDCA.

Work with the RDCA to revise the project description and write the benefits statement.

Proposal will be submitted for Census review (2-3 months). Contact the RDCA once you receive e-mail notification of Census approval.

Other agency data:

Submit proposal through agency. Links to agency data and proposal process are available here. Notify the RDC Executive Director and RDCA when the proposal is submitted.

When your project is approved, forward the approval e-mail and your proposal to the RDCA.

Apply for Special Sworn Status (SSS). Foreign nationals must have lived in the U.S. for at least 3 out of the last 5 years to be eligible. Review usually takes 3-4 months.

Proposals may require review by the IRS (for economic datasets, ~6 months) or other agencies, depending on the data request. These are done concurrently with the SSS application. The RDCA will notify you when your project is final approved.

Work with agency analyst and RDCA to have data transferred to project space, if not in Census data warehouse.

Receive Census badge, complete RDC orientation, and begin project.

Nichole Szembrot
Cornell RDC Administrator
nichole.e.szembrot@census.gov
607-255-8603

Claudia von Vacano
Cornell RDC Executive Director
ccssdata@cornell.edu